

Solano Cemetery District  
**Board of Trustees Meeting Minutes**  
May 11, 2026

The Board of Trustees of the Solano Cemetery District met in regular session on May 11, 2026, at Rockville Cemetery.

**1. Call to Order** — Vice Chairman Jones called the meeting to order at 9:00 a.m.

**2. Pledge of Allegiance** — Board Member Falati led the flag salute.

**3. Roll Call**

**Trustees Present:** Vice Chairman Jones, Secretary Dodini, Board Member Morris, and Board Member Falati.

**Absent:** Chairman Engell.

**Staff Present:** General Manager Hernandez, Family Services Coordinator Bettencourt, and Maintenance Supervisor Ramirez.

**Public Present:** Dwight Bowerman.

**4. Public Comment** — No public comment was offered at this time.

**5. Consent Calendar**

Items reviewed:

A. Approval of April 2026 Revenue and Expense Reports.

B. Approval of the April 13, 2026, regular meeting minutes.

Secretary Dodini moved to approve the consent calendar, Board Member Morris seconded the motion, and the motion carried 4–0.

**6. Unfinished Business**

**A. Burglar Alarm, Camera, and Electrical Upgrades** — The Board reviewed and approved the proposed burglar alarm, camera, and electrical upgrades at Rockville Cemetery and Suisun-Fairfield Cemetery. Board Member Morris moved to approve the upgrades, Secretary Dodini seconded the motion, and the motion carried 4–0.

**B. Future Projects and Development**

1. One- to Five-Year Project Plans — There was nothing to report at this time.

**7. New Business**

**A. Appropriation Transfer** — The Board reviewed and approved an appropriation transfer in the amount of \$76,500.00 for budget adjustments and for burglar alarm, camera, and electrical upgrades at Rockville Cemetery and Suisun-Fairfield Cemetery. Board Member Morris moved to approve the transfer, Board Member Falati seconded the motion, and the motion carried 4–0.

**B. Financial Reserves and Fund Balance Policy** — The Board reviewed the policy and agreed to wait for attorney’s approval before taking action. General Manager Hernandez will return the policy to the Board after attorney review. No action was taken at this time.

**8. Committee Reports**

**A. Finance Committee** — There was nothing to discuss at this time.

**B. Building and Projects Committee** — Chairman Engell, Secretary Dodini, and General Manager Hernandez will meet to measure and discuss the layout for future development of the new section at Rockville Cemetery.

**9. Staff Reports** — General Manager Hernandez reported that there was no new information from the City of Fairfield. A new hire will begin work at Rockville Cemetery in June 2026.

**10. Trustee Report** — Secretary Dodini has reapplied to remain on the Board. Vice Chairman Jones, Board Member Falati, and General Manager Hernandez will meet in June 2026 for a budget meeting.

**11. Adjournment** — The meeting adjourned at 9:31 a.m.

Respectfully submitted,

Steve Dodini, Secretary  
By Christie Bettencourt