

Solano Cemetery District
Board of Trustees Meeting
July 15, 2024

The Board of Trustees of the Solano Cemetery District met in regular session on July 15, 2024, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Boardmember Jones led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Vice Chairman Jones, Boardmember Falati, Secretary Robinson and Boardmember Dodini.

STAFF PRESENT: General Manager Hernandez, Administrative Assistant Torres

PUBLIC PRESENT: Dwight Bowerman

4. **PUBLIC COMMENT** – Dwight Bowerman gave an update on the pew restoration project.
5. **CONSENT CALENDAR** A. Approval of June 17, 2024 Regular Meeting Minutes; B. Approval of June 2024 Revenue and Expense Report; C. Review of Budget Status, Trial Balance and Endowment funds. A motion was made by Boardmember Dodini, seconded by Boardmember Falati approving the Consent Calendar as received. The motion passed 5-0.
6. **NEW BUSINESS** –
 - A. Discuss District Attendance at the CAPC Annual Education Seminar in San Luis Obispo, Ca. October 11th and 12th. General Manager Hernandez stated that she will be attending. Boardmembers Falati and Jones confirmed they would be attending as well. – No Action
 - B. Revision to Personnel and Salary Resolution Division III Section 1 – Holidays – Allow Floating Holidays to be used anytime within the calendar year they are given; Remove Floating Holidays from the “Fixed Paid Holidays” list. A motion was made by Boardmember Falati, seconded by Boardmember Jones to allow Floating Holidays to be used anytime within the calendar year they are given and to remove Floating Holidays from the “Fixed Paid Holidays” list. The motion passed 5-0
 - C. Discuss COLA increase for Solano Cemetery District employees. A motion was made by Boardmember Dodini, seconded by Boardmember Robinson to approve a 4% COLA increase for Solano Cemetery District Employees. The motion passed 5-0.

7. **UNFINISHED BUSINESS**

- A. Review and Approve 2nd Draft of 2024-25 Fiscal Year Budget. A motion was made by Boardmember Falati, seconded by Boardmember Dodini to approve the 2nd Draft of the 2024-25 Fiscal Year Budget. The motion passed 5-0.
- B. Future Projects and Development
 1. One to Five Year Project Plans - General Manager Hernandez reported that the projects for fiscal year 2024-25 are the purchase of a new backhoe, purchase of a ride-on mower and the Stone Chapel Pew Restoration project – No Action

8. **COMMITTEE REPORTS**

- A. Finance Committee – None
- B. Building and Projects Committee – None

9. **Staff Reports** – General Manager Hernandez congratulated Daniel Ramirez on his promotion to Maintenance Supervisor; The landscaping plans for the Gazebo and the Lawn F Niche areas were presented to the Board.

10. **Trustee Report** – Chairman Engell congratulated Daniel Ramirez on his promotion to Maintenance Supervisor.
11. **Adjournment** – The meeting adjourned at 9:43 a.m.

Respectfully submitted,

James Robinson, Secretary
By Rita Torres