

Solano Cemetery District
Board of Trustees Meeting
October 16, 2023

The Board of Trustees of the Solano Cemetery District met in regular session on October 16, 2023, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Boardmember Falati led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Vice Chairman Jones and Boardmember Falati, Secretary Robinson and Boardmember Dodini.

STAFF PRESENT: General Manager Hernandez, Administrative Assistant Rita Torres

PUBLIC PRESENT: Dwight Bowerman

4. **PUBLIC COMMENT** – Dwight Bowerman reported that the ceiling fans in the Stone Chapel have been replaced.
5. **CONSENT CALENDAR** A. Approval of September 11, 2023 Regular Meeting Minutes; B. Approval of September 2023 Revenue and Expense Report. A motion was made by Boardmember Jones, seconded by Boardmember Falati approving the Consent Calendar as received. 1-Abstain-Secretary Robinson, 1-Abstain-Boardmember Dodini. The motion passed 3-0.

6. NEW BUSINESS

A. Discuss Request from American Legion Post 182 to fly POW/MIA (Prisoner of War/Missing in Action) Flag at Rockville Cemetery and Suisun-Fairfield Cemetery – Boardmember Falati suggested speaking to County Counsel to see if they recommend the District have a flag policy. Boardmember Dodini suggested that the Board table this item until General Manager Hernandez speaks with County Counsel. – No Action

B. Review Quote from Summit Roofing for Reroofing of the Stone Barn at Rockville – Boardmember Robinson suggested that Summit Roofing provide samples to make sure it matches the surrounding buildings landscape. A motion was made by Boardmember Falati, seconded by Boardmember Jones to accept the bid from Summit Roofing for Reroofing the Stone Barn and to an Appropriation Transfer in the amount of \$108,740.00 to cover the cost. The motion passed 5-0.

C. Revise Personnel and Salary Resolution Division III Section 10 Insurance and Service Plans to increase Employer Contribution – A motion was made by Boardmember Dodini, seconded by Boardmember Robinson to Revise Personnel and Salary Resolution Division III Section 10 Insurance and Service Plans to increase Employer Contribution from \$1,500.00 to \$2,000.00. The motion passed 5-0.

7. UNFINISHED BUSINESS

A. Future Projects and Development

1. One to Five Year Project Plans – No Action
2. Update from Derrick Lum on Carl Moyer Grant Funding for New Backhoes – Derrick Lum reported that the applications for the Carl Moyer program will be opening up in the next couple of months. Derrick offered to provide a demo of the prospective backhoe. – No Action

8. COMMITTEE REPORTS

- A. Finance Committee - None
- B. Building and Projects Committee - None

9. Staff Reports – General Manager reported that Boardmember Falati has been elected as the Special Districts Voting Member and Boardmember Dodini has been elected as Alternate Special District Member in the RDA Oversight Board Election.

10. Trustee Report – Boardmember Dodini reported on the Green Burial Presentations at the California Association of Public Cemeteries Educational Seminar. Boardmember Dodini recommended the Board visit one of the cemeteries that does Green Burials. Boardmember Robinson reported that he and Boardmember Dodini took a webinar entitled “Who Does What? Best Practices for Board and Staff.” Topics that were discussed were best practices when it comes to agendas, the Board’s role, Staff’s role and confidentiality.

11. Adjournment – The meeting adjourned at 10:00 a.m.

Respectfully submitted,

James Robinson, Secretary
By Rita Torres