

Solano Cemetery District  
Board of Trustees Meeting  
April 17, 2023

The Board of Trustees of the Solano Cemetery District met in regular session on April 17, 2023, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Boardmember Falati led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Boardmembers Robinson, Falati, Dodini and Jones.  
**STAFF PRESENT:** General Manager Hernandez, Administrative Assistant Rita Torres  
**PUBLIC PRESENT:** Dwight Bowerman, Sarah Mun, Rich Seithel from Solano LAFCO
4. **PUBLIC COMMENT** – Dwight Bowerman of Church of Christ commented that there is an Oak tree near the Stone Chapel that may need to be removed. Sarah Mun voiced concerns about her mother in law's grave being flooded.
5. **CONSENT CALENDAR** A. Approval of March 13, 2023 Regular Meeting Minutes; B. Approval of March 2023 Revenue and Expense Report; C. Review of Stifel Investments: Endowment Care Income Fund and Reserve Fund; D. Review of March 2023 Reports: Budget Monthly Status, General Ledger Trial Balance. A motion was made by Boardmember Dodini, seconded by Boardmember Robinson approving the Consent Calendar as received. The motion passed unanimously.
6. **NEW BUSINESS:**
  - A. Review Fee Schedule for the New Niches at Rockville Cemetery – Fee Schedule for the New Niches at Rockville Cemetery-Roll Call Vote to Approve Fee Schedule for the New Niches at Rockville Cemetery:- Engell-Aye, Jones-Aye, Falati-Aye, Robinson-Aye, Dodini-Aye. The motion passed.
  - B. Vacant Special District Member Seat on the Solano Consolidated Oversight Board – Rich Seithel from Solano LAFCO discussed vacancy on the Solano Consolidated Oversight Board. Roll Call Vote to Nominate Boardmember Falati and Boardmember Dodini as nominees for the vacancy on Solano Consolidated Oversight Board (voting member/alternate). Engell-Aye, Jones-Aye, Falati-Aye, Robinson-Aye, Dodini-Aye. The motion passed.
7. **Unfinished Business**
  - A. Future Projects and Development
    1. One to Five Year Project Plans – No Action
8. **Committee Reports**
  - A. Finance Committee – Boardmember Falati commented that he and Boardmember Jones will be meeting with General Manager Hernandez after the Board Meeting to work on the 2023-24 Fiscal Year Budget.
  - B. Building and Projects Committee – None
9. **Staff Reports** – General Manager Hernandez gave an update on the status of Columbarium panels that were damaged during shipping.
10. **Trustee Report** – Boardmember Falati reported that he received multiple compliments about how professional and courteous the cemetery staff is when helping families make funeral arrangements.
11. **Closed Session**
  - A. Public Employee Discipline/Dismissal/Release (Gov. Code §54957 (b)(1)): Maintenance Supervisor
12. **Resume Open Session** – Information only – No Action
14. **Adjournment** – The meeting adjourned at 10:25 a.m.

Respectfully submitted

James Robinson, Secretary  
By Rita Torres