

SOLANO CEMETERY  
DISTRICT BUSINESS MEETING  
**June 17, 2024**  
AGENDA

The Board of Trustees of the Solano Cemetery District will meet at the Rockville Cemetery, 4255 Suisun Valley Rd., Fairfield, CA on Monday June 17, 2024, at **9:00 a.m.**

Date Posted: June 14, 2024

Time Posted: 9:00 a.m.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment -**

Limited to 5 minutes per person on any matter not on the Agenda, within the District's jurisdiction. No Board action. Comments will be limited to 5 minutes per person, per item. Opportunity for public comment on Agenda items will be provided at the time they are discussed by the Board.

**5. Consent Calendar**

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Board members, staff or the public request specific items to be discussed and/or removed from the Consent Calendar.

- A. Approval of May 13, 2024 Regular Meeting Minutes
- B. Approval of May 2024 Revenue and Expense Reports

**6. New Business –**

- A. Approve Summit Roofing invoice for additional dry rot repairs on the Stone Barn at Rockville Cemetery – Action
- B. Approve Appropriation Transfer for additional dry rot repairs on the Stone Barn and reclassification of funds from 2250-Other Professional Services to 4201-Building Improvements for upgrading an existing electrical panel at Rockville Cemetery - Action
- C. Approve Appropriation Transfer to amend 2023-24 budget by reclassifying \$5,000.00 from 2250-Other Professional Services to other budget categories – Action
- D. Review of Preliminary 2024-2025 Budget – Discuss
- E. Discuss Board Attendance at Public Cemetery Alliance Annual Conference in Grass Valley August 1<sup>st</sup> and 2<sup>nd</sup>- Discuss

**7. Unfinished Business**

- A. Future Projects and Development
  1. One to Five Year Project Plans – Discussion/Possible Action

**8. Committee Reports**

- A. Finance Committee
- B. Building and Projects Committee

**9. Staff Reports**

**10. Trustee Report**

**11. Adjournment**

**Next Meeting: July 15, 2024 at Rockville Cemetery**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the General Manager at (707) 864-2421 or [admin@solanocemeteries.us](mailto:admin@solanocemeteries.us). Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (CFR 35.102 - 35.104, ADA Title II)

All Supporting documentation is available for public review at the Solano Cemetery District Office located at 4255 Suisun Valley Road Fairfield, CA 94534 during regular business hours, 7:30 a.m. – 4:00 p.m., Monday through Friday. Agenda is available online at [www.solanocemeteries.us](http://www.solanocemeteries.us).